

OTEMWC Board of Directors Meeting Minutes March 17, 2021

The meeting was held at the home of George Silva, 3000 Woodstock Dr. George called the meeting to order at 4:35PM. Board members participating: Hank Cook, Nancy Eckhous, Dennis Jorgensen, Mike Rhodes and George Silva. David Mexico, the OTEMWC Watermaster, also participated.

Meeting Minutes

Minutes for both January 20, 2021 and the special meeting February 3, 2021 were reviewed, edited and approved.

Treasurer's Report

Nancy Eckhous provided a statement of income and expenditures for year-end 2020.

First Bank checking:	145,069.89	Budget Allocation:	Operating Fund	20,000.00
First Bank CD's	<u>130,664.21</u>		Reserve Fund	<u>255,734.10</u>
Total Bank Balances:	\$275,734.10		Total:	\$275,734.10

The checking account remains at a high balance in anticipation of expense for new shareholder water meters. Nancy noted that our cumulative water rate increases over the past 4 years has been 23%. The customary annual increases of 4% and the recent 10% increase combined has been necessary to meet increased expenses and a recommended increase to our Reserve Study. In particular, Nancy noted that our budget for pump replacements advanced from \$50K to \$60K and new wells, budgeted at \$225K actually cost \$275K. (The new Reserve Study now uses \$300K for well replacement.) We have however, advanced our shareholder meter replacement program. This action will help lower our future expense budgets since older meters have a much shorter lifespan. Nancy reports progress on A/R accounts. One outstanding account fully resolved, another with payments underway and another to be resolved in escrow. It was also noted that no reserve expenses were incurred during the past two months.

Watermaster's Report

Dave suggested that the OTEMWC's California Certification Form be signed and posted on our website. Mike will locate the form and resolve. Dave should complete his training for operation & communication features of the new shareholder meters shortly. Once completed, he will continue with the installation of meters for all shareholders. This will likely take several months. Hank re-introduced our on-going discussion regarding solar power. We have four power meters, three at well sites and one at the cisterns. An array of panels would be at one site, presumably at the cisterns and all meters could be aggregated. Hank was asked to examine solar options to be considered. Dave reported that all bacteria tests have passed and provided a summary of maintenance activity since our last board meeting (21Jan) through today (17March):

- (1/26) Lot 3, Abramson, meter replacement
- (2/24) Sprayed weed control around backflow devices, meters, cisterns and valves
- (2/25) Repaired leak in Well 7 hypo line
- (2/26) CCR report complete, waiting for Certification Form to distribute
- (3/2) Well 7 Nitrate & Chromium 6 samples taken
- (3/4) Reset communications system for Wells 5 & 6

New Business

George reminded the board that the Annual Shareholder meeting will be held in May. Mike is to assemble the materials needed and create a time-line to prepare for the meeting. It appears that two mailings will take place, one for the ballots and another after the annual meeting for several other items of interest. Dennis suggested that we limit the ballot distribution to contain only ballot materials.

Adjournment

There being no further business to come before the board, the meeting adjourned at 5:18PM

Respectfully submitted,

Mike Rhodes, Secretary