

OTEMWC Board of Directors Meeting Minutes April 26, 2019

The meeting was held at the home of George and Marian Silva, 3000 Woodstock Road. George Silva called the meeting to order at 4:35 PM. Board members present: Nancy Eckhous, Dennis Jorgensen, Mike Rhodes and George Silva. Hank Cook and David Mexico, OTEMWC watermaster, did not attend.

Meeting Minutes

Minutes for January 18, 2019 reviewed via e-mail were confirmed as approved. Minutes for the board's March 15, 2019 meeting were read and approved.

Preparations for Annual Shareholder's Meeting

This special meeting had an agenda limited to preparations for the Annual Shareholder's meeting to be held May 18, 2019.

Financials Nancy Eckhous provided a statement of income and expenditures for 2018 to be available for distribution at the annual meeting. In addition, she noted that the independent Annual Review of our financial system is due. In this regard:

- She will make arrangements for the review to take place and be complete prior to the annual meeting.
- George will provide Nancy documentation showing insurance coverage for the company (Insurance Coverage Declaration)
- She will gather budget data for the review and,
- Mike will provide Nancy with board of director meeting minutes for 2018 to present.

Election Documents Mike distributed annual meeting documents for director review. These and other documents will be given to our accountants for mail distribution with the end-of-April statements. Mike will also send an e-mail announcing the annual meeting to shareholders.

Meeting Logistics George mentioned that Marion Silva and Carol Robinson will help with meeting logistics. In addition, Ida Rhodes and Alan Corlin will help. Mike will pick-up the cache of ballots on Friday (May 17) from the accountants preceeding the meeting for counting by the 2019 election officials. The division of duties among these four volunteers will be settled by them.

Meeting Agenda George suggested that among the routine topics presented, that the new generator and our motivation or its purchase be included. Dennis suggested we also mention our intention to improve the esthetics of the area around the generator.

Adjournment

There being no further business to come before the board, the meeting adjourned at 5:11PM

Respectfully submitted,

Mike Rhodes, Secretary