

OTEMWC Board of Directors Meeting
Minutes July 22, 2020

The meeting was held outdoors at the Silva's home to comply with safety concerns. George Silva called the meeting to order at 4:30 PM. Board members participating: Nancy Eckhous, Hank Cook, Dennis Jorgensen, Mike Rhodes and George Silva. David Mexico, the OTEMWC Watermaster, and Marian Silva also participated.

Meeting Minutes

Minutes for the June 10, 2020 meeting will be reviewed at the next board meeting since Mike arrived later during the meeting.

Treasurer's Report

Nancy Eckhous provided a statement of income and expenditures for year to date through June 2020.

First Bank checking:	117,867.42	Budget Allocation:	Operating Fund	20,000.00
First Bank CD's	<u>124,593.50</u>		Reserve Fund	<u>228,420.92</u>
Total Bank Balances:	\$248,420.92		Total:	\$248,420.92

Nancy's report showed an unfavorable year to date collection balance of \$5,818 primarily due to low water usage. However, our overall year to date expenditures against budget is running \$75,933 favorable. Our electricity usage continues to show a strong favorable position that is now over \$12,000. A/R Aging report is in a healthy position having no outstanding payments of any consequence and several payments made in advance. Our checking account is more robust than is typical since we anticipate charges for the installation of new shareholder water meters.

Watermaster's Report

Dave proposed that a test be undertaken of candidate water meters regarding their communication feature. This follows some preliminary tests conducted by Dave at cellular endpoints at 14 locations. These data were sent to the meter vendor. The new trial will test 10 new meters, five of which will be at the home of directors to minimize shareholder service disruption. Nancy advanced the motion that we approve this trial, it was seconded by Hank and passed unanimously. All bacteria testing has passed since our last watermaster update. Other recent activity is listed here:

(4/19, 5/15) Gps coordinates of all locations where the generator may be used provided to County
(4/26, 5/18, 6/16) Reset communications system
(6/4) Water samples taken at wells 6 & 7
(6/23&24) Tested cellular endpoints at 14 locations and sent data to meter vendor
(7/6) Well 7 hypochlorinator injection valve and tubing replaced
(7/9) Well 6 hypochlorinator rebuilt with new head and foot valve
(7/10) 3PM call from Lot 62 shareholder reports no water. Cistern was very low (~6' where it should be 8'-12'). Further inspection revealed leak (3-400 gallons/min) with extensive erosion on south side of Lot 57. It was too late for equipment to arrive at site.
(7/10) Hand digging down 5' showed the 4" PVC pipe broken due to tree roots cracking the schedule 40 pipe. The repair was complete and after testing and pressure loading the system at 10:15AM. Six lots were affected.
(7/13) Filled-in erosion damage at repair site
(7/16) Shutdown 9-10:30AM to replace shut-off and air release valves.

Old Business

Mike will distribute updated shareholder contacts and emergency lists for the directors. He awaits a list from the accountants.

New Business

Nancy reminded the board that we should conduct a training session for directors and others to learn how to start the emergency generator. Nancy volunteered her husband, Alan, to be a trainee. Marian suggested that we arrange to have the fencing repaired for several well enclosures showing unsightly damaged. Dave will contact Allied Fence to repair.

Adjournment

There being no further business to come before the board, the meeting adjourned at 5:30PM

Respectfully submitted,

Mike Rhodes, Secretary