

**OTEMWC Board of Directors Meeting  
Minutes January 18, 2019**

The meeting was held at the home of George and Marian Silva, 3000 Woodstock Road. George Silva called the meeting to order at 4:30 PM. Board members present: Nancy Eckhous, Dennis Jorgensen, Hank Cook and George Silva. Mike Rhodes was not able to attend. David Mexico, OTEMWC watermaster, also attended.

**Meeting Minutes**

Minutes for November 16, 2018 were reviewed and approved.

**Treasurer's Report**

Nancy Eckhous provided a statement of income and expenditures YTD through December 31, 2018.

First Bank checking:	52,181.53	Budget Allocation:	Operating Fund	20,000.00
First Bank CD's	<u>177,862.09</u>		Reserve Fund	<u>210,043.62</u>
Total Bank Balances:	\$230,043.62		Total:	\$230,043.62

Total cash collected was \$174,915.52, which was \$13,123.52 over budget. Nancy also noted:

- Accounts receivable balances are normal with the exception of lot 61.
- A revision is proposed to the 2019 budget to lower the Reserve Capital Expense from \$105,000 to \$80,000. This was approved.

**Watermaster's Report**

David Mexico also had several items to report for the period 11/17/18 – 1/18/19:

- All bactis have passed for this period and all 123 TCP testing was good.
- (11/25/18) Well #7 hypochlorinator repaired. Backflow test conducted, problem with broken valve repaired.
- (12/13/18) Lot 60 fire line problem, owner alerted after line turned off.
- (12/20/18) Well #7 further developed for generator hook-up, met contractor for shale price.
- (12/28/18) New communication gear installed. Price of generator estimated at \$45,000 of which \$31,000 has been paid. Fisher pump to install transfer switches/shale next week.

**Old Business**

OTEMMWC Document Review and Update Dennis Jorgensen led the board's review of OTEMWC documents and director manuals. All input has been received by him from board members. The following documents were reviewed approved:

Directors Rules and Regulations  
Shareholder Regulations  
Watermaster Duties Statement  
Watermaster Performance Criteria  
Annual Directors Ballot

Discussion regarding the "Ballot Procedures" document is postponed to the next scheduled board meeting.

Excessive Water Consumption Lot #45 No additional information received since the last board meeting.

**Adjournment**

There being no further business to come before the board, the meeting adjourned at 5:35PM

Respectfully submitted (based on notes provided by Hank Cook),

Mike Rhodes, Secretary