

**OTEMWC Board of Directors Meeting
Minutes September 16, 2020**

The meeting was held outdoors at the Silva's home to comply with safety concerns. George Silva called the meeting to order at 4:40 PM. Board members participating: Nancy Eckhous, Hank Cook, Mike Rhodes and George Silva. David Mexico, the OTEMWC Watermaster, also participated. Dennis Jorgensen did not attend.

Meeting Minutes

Minutes for the June 10, 2020 and July 22, 2020 meetings were reviewed and approved.

Treasurer's Report

Nancy Eckhous provided a statement of income and expenditures for year to date through June 2020.

First Bank checking:	124,166.66	Budget Allocation: Operating Fund	20,000.00
First Bank CD's	<u>130,553.50</u>	Reserve Fund	<u>234,720.16</u>
Total Bank Balances:	\$254,720.16	Total:	\$254,720.16

Nancy's report showed that electricity costs are becoming more in-line with our budget, earlier remarkably favorable indications did not include an outstanding charge. Electricity costs nevertheless remain below budget. New shareholder meters will consume the favorable expense shown in the budget currently. A review of upcoming reserve capital expense items for this year identified two items that can be removed from our 2020 budget and deferred to 2021. Well #6 Hypo-chlorinator replacement for \$1,061 is already completed and is now removed from the budget. Water usage to date for 2020 is within 1% of that for 2019. The A/R Aging summary shows two accounts (Lots 26 and 55) having an over 90-day unpaid balance.

Watermaster's Report

Dave reported that all bacteria testing has passed and the material for a 10 shareholder test of new meters has arrived. In addition, repairs to well fencing has been completed. Annual back-flow testing will get underway shortly. Dave also provided a summary of activity since our last meeting.

(7/27) Lot 69 4" pipe cracked, installed service saddle and installed two new 4" valves
(8/3) Escrow valve read for lot 33
(8/18) Reboot well #6 modem
(8/19) Lot 38 main pipe location determined for construction
(8/23) Another reboot of Well #6 modem... a Verizon service issue may exist.
(8/27) Well #6 modem replaced, Verizon service coverage under investigation
(9/1) Reset of Well #6 modem

Old Business

Mike distributed updated shareholder contacts and emergency lists for the directors.

Adjournment

There being no further business to come before the board, the meeting adjourned at 5:15PM

Respectfully submitted,

Mike Rhodes, Secretary