

**OTEMWC Board of Directors Meeting  
Minutes March 25, 2017**

This meeting of the OTEMWC Board of Directors was held at the home of George and Marian Silva, 3000 Woodstock Road. George Silva called the meeting to order at 9:35AM. Board members also present included Nancy Eckhous, Carol Robinson and Mike Rhodes. Mark Abramson attended via conference call. David Mexico, the Watermaster also participated.

**Meeting Minutes:**

The board reviewed the February 25, 2017 minutes. These were approved.

**Treasurer's Report**

Carol provided the following summary showing a balance total of \$412,353.94 and noted that our A/R Aging status of accounts was particularly healthy with only one account shown 30 days late.

Rabobank checking:	232,512.59	Budget Allocation:	
First Bank checking:	200.00	Operating Fund	20,000.00
First Bank CDs:	<u>179,641.35</u>	Reserve Fund	<u>392,353.94</u>
Total:	\$412,353.94	Total:	\$412,353.94

Carol summarized Well #7 budget status as well: noting that the budget is \$240,000 with two payments made to date; \$36,250 and \$36,262.50 leaving a balance due at completion of \$167,487.50. Carol also advanced a motion to move our checking account from Rabobank to First Bank once Well #7 project concludes. Nancy seconded the motion and it was unanimously passed.

**Watermaster's Report**

- Well #7 drilling began 10-March as scheduled and should become operational by the end of May. Dave explained Well #7's "e-log" data that provides a measure of likely water content corresponding to well depth. Indications are positive and generally as expected.
- All bacteria tests conducted for our system last month have passed. He replaced Well #6 hypochlorinator valve March 13<sup>th</sup>.
- Dave alerted the board that the state of California has passed a Sustained Groundwater Management Act. In the future OTEMWC, and all such water companies, may be required to provide funding for compliance. He will keep us posted.

**Old Business**

Mike will update the shareholder contact list. He will craft an emergency call list to be distributed at our next meeting.

**New Business**

- George alerted the board that our Annual Shareholder's meeting will be held May 20<sup>th</sup> at St. Mark's church in Los Olivos. We will start our meeting first and be followed by the Home Owner's meeting.
- Mike will contact board members to update their bio's for the board election held at that time. The bio's, ballots and annual meeting agenda will be distributed 10 days prior to the meeting.
- Nancy summarized her conversation with an author of the Reserve Study for mutual water companies to see how the reserve is funded. She indicated that it needs to be funded on a "cash flow basis" and action by the board should be taken to narrow the gap between our actual reserve funds and the Reserve Fund target. Board members agreed to take action as planned later in the year.
- Next meeting: Saturday, April 29<sup>th</sup>.

**Adjournment**

There being no further business to come before the board, the meeting was adjourned at 10:30 AM.

Respectfully submitted,

Mike Rhodes, Secretary