

**OTEMWC Board of Directors Meeting  
Minutes July 21, 2017**

This meeting of the OTEMWC Board of Directors was held at the home of George and Marian Silva, 3000 Woodstock Road. George Silva called the meeting to order at 4:33PM. Board members also present included Nancy Eckhous, Carol Robinson, Hank Cook and Mike Rhodes. David Mexico, the Watermaster also participated.

**Meeting Minutes:**

The board reviewed the April 29, 2017 and May 27, 2017 minutes. These were approved after a correction was noted.

**Treasurer's Report**

Carol provided a detailed account of the company's finances as of June 30, 2017, summarized here:

Rabobank checking:	99,974.22	Budget Allocation:	
First Bank checking:	66,130.56	Operating Fund	20,000.00
First Bank CD's	<u>128,212.64</u>	Reserve Fund	<u>274,317.42</u>
Total Bank Balances:	\$294,317.42	Total:	\$294,317.42

The A/R Aging summary indicates billing receipts are essentially current. Well #7 expenses were shown to have totaled \$159,404.00 to date. The budget is now \$270,000 which includes a \$30,000 increase approved by the board during the April 29<sup>th</sup> meeting. A balance of \$110,596.00 remains which should be sufficient to complete the project as estimated by Dave.

Carol also provided a list of water usage by lot that compared usage between 2016 and 2017 (January through June). The total usage for all lots during this period was found to be essentially the same.

**Watermaster's Report**

Dave Mexico provided a listing of maintenance activities during the period April 30 – July 21, 2017:

- (5/4) Rebuilt Well #2 hypochlorinator
- (5/11-12) Well drawdown tests conducted\* :
  - 3 hrs W5 SWL 406' PWL 570' @ 162 gpm 0.96 s.c.
  - 3 hrs W6 SWL 400' PWL 486' @ 225 gpm 2.56 s.c.
  - 3 hrs W7 SWL 371' PWL 441' @ 310 gpm 4.08 s.c.
- (5/16) Rebuilt hypochlorinators for Wells #5 & #6

\*SWL – Standing Water Level, PWL – Pumping Water Level, s.c means specific capacity – gallons pumped/foot drawn down

Well #7 is not yet operational due to PG&E's time-consuming process to provide power. Once power is provided the remaining work can then proceed.

**Old Business**

George reminded the board that directors must be re-certified by state of California law AB54. Carol will contact the California Rural Water Association to arrange for training payment.. Several board members tentatively agreed to take the training 11-Sept-2017.

George will arrange a new Reserve Study to be conducted since final expenses for Well #7 are now known and are unlikely to change substantially.

**Adjournment**

There being no further business to come before the board, the meeting was adjourned at 5:14PM.

Respectfully submitted,

Mike Rhodes, Secretary