

**OTEMWC Board of Directors Meeting
Minutes October 1, 2016**

This meeting of the OTEMWC Board of Directors was held at the home of George and Marian Silva, 3000 Woodstock Road. George Silva called the meeting to order at 9:37AM. Board members also present included Jeffrey Dunn, Bob Baehner and Mark Abramson. Mike Rhodes did not attend. The Watermaster, David Mexico and shareholder Nancy Eckhaus also participated.

Meeting Minutes:

The board reviewed minutes of the last regular board meeting of August 6, 2016. These minutes were approved unanimously.

Watermaster's Report

Dave provided a summary of activities from April 22 through September 30, 2016.

- (5/31) Lot 39 leak reported at 7:30AM, repair made
- (8/5) Well #2 maintenance performed
- (8/16) A 4 inch main leak was repaired using a Stainless Steel full circle clamp on Buck Cyn. No shutdown of the main was required. The Shutoff Valve on this main line does not work and will need replacement.
- (9/30) A customer's service was shutoff for a leak on their side of the water meter.

Our communication system will need a different style of antenna. A directional yagi style will be installed. Well cost estimate have increased by \$100,000 over our budget estimate. The first bid is shown below, two additional bids are needed.

| | |
|--------------------|-----------------|
| New well | \$285,000 |
| New well equipment | \$50,000 |
| Fencing etc. | <u>\$15,000</u> |
| Total | \$350,000 |

Treasurer's Report

Jeffrey Dunn provided a water utilization report in addition to accounts for balances as of August 31, 2016 as shown here:

| | | | |
|----------------------|-------------------|--------------------|-------------------|
| Rabobank checking: | 248,663.22 | Budget Allocation: | |
| First Bank checking: | 100.00 | Operating Fund | 20,000.00 |
| First Bank CDs: | <u>179,489.39</u> | Reserve Fund | <u>408,252.61</u> |
| Total: | \$428,252.61 | Total: | \$428,252.61 |

Old Business

The Director's insurance policy has been renewed by board approval. Liability coverage has been increased from \$2M to \$7M without significant increase to premium.

New Business

George introduced shareholder Nancy Eckhaus who has examined in detail our Reserve Study. Discussion included the process by which the study is updated and the current policy of a \$2.00 increase to water base rates implemented each January. Nancy will use 2013 and 2015 usage to formulate several scenarios of increase to base rates. This will be done in an effort to further insure that funds are sufficient to meet our Reserve Study projections.

The next meeting is scheduled for Saturday December 3, 2016

Adjournment

There being no further business to come before the board, the meeting was adjourned.

With meeting notes provided by Bob Baehner and George Silva, these minutes are respectfully submitted,

Mike Rhodes, Secretary