

OTEMWC Board of Directors Meeting
Minutes July 14, 2018

The meeting was held at the home of George and Marian Silva, 3000 Woodstock Road. George Silva called the meeting to order at 10:01 a.m. Board members present: Hank Cook, Nancy Eckhous, Dennis Jorgensen, George Silva. Other attendees included David Mexico, OTEMWC watermaster

Meeting Minutes:

The board reviewed the minutes of the special board meeting held May 26, 2018. Minutes were approved unanimously.

Treasurer's Report

Nancy Eckhous presented the treasurer's report and a statement of income and expenditures YTD through June. As of June 30:

		Budget Allocation:	
First Bank checking:	64,122.74	Operating Fund	20,000.00
First Bank CD's	<u>179,168.76</u>	Reserve Fund	<u>223,291.50</u>
Total Bank Balances:	\$243,291.50	Total:	\$243,291.50

Total cash collected was \$68,959.91, which was \$13,991.09 over budget. This favorable variance was directly related to higher water usage in the first 6 months. The reserve expense had an unfavorable variance of \$31,443. Nancy said this was due to the timing of certain expenses and she expected the year end expense totals to be within budget. She also distributed an accounts receivable aging summary which was unremarkable.

Watermaster's Report

David Mexico reported the following activities:

- June 4 – The hypochlorinator injection valve on well 7 was cleaned.
- June 11 – The meter gasket for lot 83 was replaced.
- June 14 – Four wells were tested for 123 TCP, which resulted in non-detection.
- June 27 – The hypochlorinator suction valve of well 7 was repaired.
- July 10 – The U.S. Geological Survey conducted tests on well 5. The USGS last tested the well 10 years ago, but will now be conducting tests every 5 years on well 5 only. There is no cost to the water company for these tests.

David proposed that the old landscaping surrounding all the wells be removed and replaced with drought tolerant plants that do not attract the cattle. This work would be done in fall and would include landscaping around the new well. The board unanimously approved this work.

David has been investigating the feasibility of transitioning to new water meters that use ultrasonic technology, thus having no moving parts which significantly reduces maintenance issues. These automated meter reading (AMR) solutions let you automatically collect consumption and diagnostic data which can help identify defective meters, water leaks and other status issues in the system. David will do further research on the cost/benefits of this new technology and report back to board.

New Business

Liability Insurance: George Silva requested permission to renew the board's liability insurance policy provided the renewal premiums do not exceed a 5% increase. The board unanimously approved.

Board of Directors Manuals: The board manuals are seriously out of date. George Silva requested Dennis Jorgensen to review the manuals and develop a plan for updating them.

Adjournment

There being no further business to come before the board, the meeting adjourned at 10:31 a.m.

Drafted by Dennis Jorgensen and respectfully submitted,

Mike Rhodes, Secretary