

**OTEMWC Board of Directors Meeting
Minutes July 20, 2022**

The meeting was held at the home of George and Marian Silva, 3000 Woodstock Rd. George Silva called the meeting to order at 4:35 PM. Board members participating: Hank Cook, Nancy Eckhous, Dennis Jorgensen, David Mexico and George Silva. Mike Rhodes was unable to attend.

Meeting Minutes

Minutes for the board meeting of June 15, 2022 were reviewed and approved.

Treasurer's Report

Nancy provided a statement of income and expenditures for month-end June 30, 2022.

Montecito Bank & Trust \$ 209,651.01 Budget Allocation:

| | | | |
|---------------------|------------------|----------------|---------------------|
| First Bank Checking | 36,791.11 | Operating Fund | \$20,000.00 |
| First Bank CD | <u>51,423.59</u> | Reserve Fund | <u>\$277,865.71</u> |
| Total: | \$297,865.71 | Total: | \$297,865.71 |

Nancy reported that actual versus budget for both operating (+\$13,116) and reserve (+\$55,364) are favorable. Electricity was the main driver of the favorable operating expenses due to timing of PG&E invoices. YTD water usage was 2.5% lower compared to the same period last year. The First Bank checking account will be moved to Montecito Bank this month. Nancy's proposal to move the First Bank CD to a Montecito Money Market account was approved. The board also approved Nancy's proposal to use the Beacon software to gather shareholder meter readings for billing purposes. Nancy also presented an analysis of water pumped vs. water billed for 2020-2022 which showed a 30-month average difference of less than 7,000 CF or \$100 at the current billing rates. The Treasurer's report was unanimously approved.

Watermaster's Report

David Mexico reported the following activities: monthly bacteria tests are done, all passed and the Electronic Annual Report (EAR) was completed. Dave rebuilt well #7 hydrochlorinator and replaced the discharge line; checked the Badger meter for Lot 38 and completed 3-year lead & copper lab analysis on five sample properties. In addition, a small main line leak detected on Montecielo was repaired. Repairs on various wiring, well hose bibs, cistern caulking and locks completed were undertaken. He drained fuel from the portable generator and loaded it for transport back to vendor.

Old Business

Hank reported that, as noted in Dave Mexico's summary, the portable generator has been returned to the vendor and a contract signed for a refund of \$20,000 to OTEMWC within 30 days.

Adjournment

There being no further business to come before the board, the meeting adjourned at 5:25 PM.

Respectfully submitted,

Dennis Jorgensen
(for Mike Rhodes, Secretary)