

## **OTEMWC Board of Directors Meeting July 19, 2023**

The meeting was held at the home of Nancy Eckhous and called to order at 4:34 p.m. Board members present were Nancy Eckhous, Dennis Jorgensen, Greg Kniss and Eric Lane. Mike Rhodes was absent. David Mexico, watermaster, was also in attendance.

### **Meeting Minutes**

Minutes of the June 7, 2023 meeting were approved after one edit was made.

### **Treasurer's Report**

Greg provided the following reports for review: Accrual Balance Sheet and P&L statement through June 2023; Statement of Cash Collected and Expenditures through June 2023; and Water Usage by Lot No. for 2022 and 2023 YTD. Greg will follow up with the accountants on questions that arose.

### **Watermaster's Report**

Dave reported that the new generator is connected and operational. The rehab of well 7 is complete and back online. All monthly Bacti tests were completed and successfully passed. Currently, there are no chromium-6 issues with the OTEMWC system.

### **Old Business**

Shareholder Rules: Eric presented a proposed amendment to the shareholder rules, whereby, shareholders having a water leak greater than 30 gallons per hour for a continuous 60 days will be subject to a \$300 fine per month until the leak is resolved. Additional penalties may be applied if the leak is continuous for 120 days. A motion to approve the amendment passed. A communication will be sent to shareholders advising them of this new rule and encouraging them to use the Eye-on-Water app to monitor their water usage.

Annual Elections: Eric will draft an amendment to end cumulative voting for the election of board members.

PG&E Application: Earlier this month PG&E notified OTEMWC that its solar application had been terminated. PG&E has since acknowledged that the termination notice was their error, and the application is being restored. Nancy will follow up with PG&E to obtain a final written confirmation and request that the application be restored to its original slot in the engineering review process.

### **New Business**

Watermaster: In preparation for his pending retirement at the end of this year, Dave Mexico will provide a webmaster watermaster scope of work and a recommendation for a replacement candidate or company for the board to consider. The Board will source at least one additional candidate before the contract is awarded.

Escrow disclosures: For review at the next meeting, Nancy will obtain a sample package of escrow disclosures that the OTEMWC accounting firm issues to new residents. Dave stated that the annual water quality report satisfies 90% of the information needed by new residents.

### **Executive session**

The board adjourned to an executive session to discuss an issue regarding the solar array layout and details of the site lease for the solar project.

The regular board meeting adjourned at 5:55 p.m.

Respectfully submitted,

Mike Rhodes, Secretary (Draft Minutes provided by Dennis Jorgensen)